



Forklift Operations: **Course Outline**

Organisations employing Forklift Operators need to ensure safety at all times, both for the operators and the people working within the work area. This Level 2 Forklift Operations course will give the Operator a refresher on his existing skills and hone their ability to practically operate the forklift so that damages and accidents can be avoided. This three-day course will focus on furthering operator's knowledge and analytical skills, ensuring that they are ready to carry out their duties to the highest of standards.

Course Overview:

This three-day workshop will help you teach participants how to:

- Safely transport stock with forklift
- Safely operate the forklift
- Apply safety thinking in relation to the workplace

The operators will spend the first part of the day getting to know participants and discussing what will take place during the course. Students will also have an opportunity to identify their personal learning objectives.

Brief Recap

To begin, participants will start with a brief recap of the basics of forklift operations. This will include:

- Identify different types of forklifts
- Identify and explain the different parts of a forklift
- Briefly describe hazards in relation to forklifts

Operating the Forklift

The course continues on with more detailed forklift operations:

- Safely operate the forklift in various different situations
- Identify and explain potential hazards when operating the forklift
- Safely handle load on forklift
- Identify and explain potential hazards when handling forklift load





Understanding the workplace

In this session, participants will learn:

- Identify and explain potential hazards in the work environment
- Operate the forklift in a manner that shows responsibility and safety thinking around the workplace
- Apply safety procedures and knowledge regarding the conditions of the workplace when operating the forklift
- Use safety and operational checklists in daily work

Workshop Wrap-Up

At the end of the course, students will be tested on their training to ensure that they fully understand all that has been taught.

Teaching/Learning approaches/strategies

The training can take place on the job or at our in-house training facility depending on the Clients requirements.

Certification

On the successful completion of training, operators are issued with a certificate to serve as proof of training received. At completion of the course, the assessor will register the BNVQF credits with BQA.

Progression pathways/continuing education

After completion of the course the participants will be able to supervise co-workers in operating the forklifts and progress within the warehouse

